

Group	Sample Activities	Maximum CEUs per License/Certificate cycle	CEU Value	Verification	Criteria	Intent
1	Local LPDC Advisory Consultation	2 CEUs/cycle	1 clock hr = .1 CEU	Activity log with initials of all parties involved	Must meet local district in-service, local CIP requirements, IPDP goals, or certification/ renewal of license	
1	Local Requirements	No limitation	1 clock hr = .1 CEU	Certificate of Participation by school district	Must meet local district in-service, local CIP requirements, or IPDP goals	this also includes meetings that professionals other than teachers need to attend (ex. Treasurer, SLP)
2	College Courses	No limitation	1 semester hr= 3 CEUs 1 quarter hr = 2 CEUs	Official Transcript	Must be taken through an accredited college or other approved post secondary educational institution and taken for credit with a C or better, a P if pass/fail	
2	Building, district, county, regional workshops or professional conferences	No limitation	1 clock hr = .1 CEU	Certificate of Participation	Must include only time spent in those portions of the conference program that contribute to the participant's knowledge & effectiveness in education	
3	Mentoring	6 CEUs/cycle	1 clock hr = .1 CEU	Activity Verification Form and/or Certification of Participation	Mentor of teacher, counselor or administrator in Entry Year Program	
3	Curriculum Development	10 CEUs/cycle	1 clock hr = .1 CEU	Activity Verification Form and/or Certification of Participation	Service on local, county, state, or national formal committee of education agency or organization	
3	Professional Comm. (steering, advisory, etc.)	10 CEUs/cycle	1 clock hr = .1 CEU	Activity Verification Form and/or Certification of Participation	Service on local, county, state, or national formal committee of education agency or organization	
3	Grant Writing	6 CEUs/cycle	1 clock hr = .1 CEU	Activity Verification Form and grant abstract	Not dependent on award of grant. Planning and preparation only, not for management of grant.	
3	Teaching Portfolio	1 CEUs/cycle	1 CEU	Activity Verification Form and portfolio	Must satisfy license renewal standards.	Keeping track of documentation for renewing license
3	National Board of Professional Teaching Standards Certification	13 CEUs/cycle	13 CEUs for completion, 6 CEUs for participation without completion	National Board Certification and/or Activity Verification Form	Must be in the subject area of the individual's assignment. Certification must be completed or participation as candidate must be verified by the expiration date of the certificate/license	

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4	Publication of Original Work	13 CEUs/cycle	1 clock hr = .1 CEU	Activity Documentation Form and a copy of the publication	Must contribute to the education profession or add to the body of knowledge in the educator's specific field	
4	Professional Presentation	1 CEUs/cycle	1 clock hr = .1 CEU	Activity Documentation Form	Applies to the first presentation of a topic each license/certification cycle	
4	Peer Observation	1 CEUs/cycle	1 clock hr = .1 CEU	Activity Documentation Form	Must include a statement of authorization from a supervisor and summary of pre- and post-conference	more of a hands-off activity
4	Externship in your Content Area	8 CEUs/cycle	1 clock hr = .1 CEU	Activity Documentation Form	Must enhance individual's work in the profession or contribute to educator's specialization	more of a hands-on activity/ sabbatical
4	Cooperating Teacher for a Student Teacher	6 CEUs/cycle	1 clock hr = .1 CEU	Activity Documentation Form	Must be supervisor of undergraduate student or intern, or graduate student, or student teacher	long-term (around 10 weeks)
4	Cooperating Teacher for a Student Observer/Methods	3 CEUs/cycle	1 clock hr = .1 CEU	Activity Documentation Form	Must be supervisor of a student teacher or methods class student	short-term
4	Teaching a College Course	6 CEUs/cycle	1.5 CEUs for semester, 1 CEU for quarter	Activity Documentation Form	May be used for the first time teaching the course each license/certification cycle	
4	Teaching an Adult Voc. Course, Tech. Course, ABLE, or Summer School (pre K-12)	3 CEUs/cycle	1 clock hr = .1 CEU	Activity Documentation Form	May be used for the first time teaching the course each license/certification cycle	
4	Teaching a Directed Educational Development	2 CEUs/cycle	1 clock hr = .1 CEU	Activity Documentation Form	Must benefit the academic development of students or the school district	non-paid and non-school hours
4	Self-Directed Educational Development	2 CEUs/cycle	1 clock hr = .1 CEU	Activity Documentation Form	May include professional reading, research, educational travel. Must enhance individual's work in the profession or contribute to educator's area of specialization.	