



Hardin County Educational Service Center

Continuing Contract Eligibility Application/Recommendation Form

Name: _____ Current teaching assignment: _____

Current License: _____

A: LICENSE REQUIREMENT ORC 3319.08

In order to be eligible for continuing contract status, a teacher must hold either:

(a) a professional, permanent, or life certificate

OR

(b) a professional license.

B: EDUCATION REQUIREMENT ORC 3319.08

If a teacher holds an 8 year professional, permanent or life certificate, no additional coursework is required for continuing contract eligibility.

If a teacher holds a professional license, then additional coursework must have been completed in order to be eligible. The amount of coursework varies according to the initial degree held as follows:

(a) if the teacher did NOT hold a master's degree at the time the first teaching license was received, 30 semester hours of relevant coursework must have been taken since the receipt of that first teaching license.

(b) if the teacher DID hold a master's degree at the time the first teaching license was received, 6 semester hours of graduate coursework must have been taken since the receipt of that first teaching license.

List applicable coursework to illustrate eligibility: (official transcripts must be on file) _____

C. SERVICE REQUIREMENT ORC 3319.09(B)

In order for a teacher to be considered eligible for continuing contract status; he or she must have served in the district for a minimum number of years as follows:

(a) three years (not necessarily consecutive) within the last five-year period.

(b) two years, if the teacher previously held a continuing contract in another Ohio school district.

List years of experience in Hardin County Educational Service Center: _____

TO BE COMPLETED BY ADMINISTRATOR/SUPERVISOR:

Table with columns: Teacher Observations, date/time, satisfactory, unsatisfactory. Includes Recommendation section with checkboxes for contract type and signature/date lines.